

June 9, 2003

The regularly scheduled meeting of the Cleveland County Budget Board was called to order this 9th day of June, 2003, in the conference room of the County Office Building by Chairman Leroy Krohmer. Roll was called by Dorinda Harvey, County Clerk/Secretary and those present were:

Leroy Krohmer, Chairman
Denise Heavner, Vice-Chairman
Dorinda Harvey, Secretary
F. DeWayne Beggs, Member
Bill Graves, Member
Denise Heavner, Member

Member George Skinner was absent at roll call and Member Sandra DeSelms was absent.

Others present were: Vickie Wilson, Kerrie Hudson, Roy Bugher, Donna Roberts, Tammy Howard, and Terron Manning.

After the reading of the minutes of the regular meeting of May 27, 2003, and there being no additions or corrections, Bill Graves moved that the minutes be approved. F. DeWayne Beggs seconded the motion.

The vote was: Leroy Krohmer, yes; Denise Heavner, yes; Dorinda Harvey, yes; F. DeWayne Beggs, yes; Bill Graves, yes; Denise Heavner, yes.

Motion carried.

Member George Skinner entered the meeting.

Chairman Krohmer called for Public Hearing on Cleveland County's Fiscal Year 2003/2004 Budget.

Vickie Wilson, Cleveland County Budget Maker stated all that had to be done is to see if anyone in the public had any questions about the Budget that the Board had already balanced. There being no questions Dorinda Harvey moved, seconded by Denise Heavner, to closed the Public Hearing.

The vote was: Leroy Krohmer, yes; Denise Heavner, yes; Dorinda Harvey, yes; F. DeWayne Beggs, yes; Bill Graves, yes; Rhonda Hall, yes; George Skinner, yes.

Motion carried.

Denise Heavner moved, seconded by Rhonda Hall, to approve the following Transfers of Appropriation.

- a. From Highway Capital Outlay, T3, \$25,000.00, to Highway Maintenance & Operations, T2A.
- b. From General Government Maintenance & Operations, R2, \$13,892.00, to Sheriff's Board of Prisoners, B2B.

- c. From Highway General Personal Services, SA1A, \$2,000.00 to Highway General Maintenance & Operations, SA2.
- d. From Election Board Travel, SL1C, \$475.00, to Election Board Maintenance & Operation, SL2, \$150.00 and Election Board Capital Outlay, SL3, \$325.00.
- e. From General Government Courthouse Security, R3BS, \$10,456.29, to Sheriff's Personal Services, Full Time, B1A.
- f. From Treasurer's Personal Services, C1A, \$30,071.99, to Treasurer's Travel, C1C, \$71.99 and Treasurer's Maintenance & Operations, C2, \$30,000.00.
- g. From Sheriff's Travel, B1C, \$22,000.00, to Sheriff's Personal Services Full Time, B1A, \$19,000.00 and Sheriff's Maintenance & Operations B2A, \$3,000.00
- h. From Sheriff's Service Fee Fund Maintenance & Operations, CFB2, \$250,000.00, to Sheriff's Service Fee Fund Personal Services, CFB1A.

The vote was: Leroy Krohmer, yes; Denise Heavner, yes; Dorinda Harvey, yes; F. DeWayne Beggs, yes; Bill Graves, yes; Rhonda Hall, yes; George Skinner, yes.
Motion carried.

Chairman Krohmer called for discussion on IRS Regulations. Dorinda Harvey stated that in the last meeting it was discussed by the Board that Officials or county employees would not get reimbursed for meals unless an overnight stay is required, but Ms. Harvey read a statute Title 19, § 163, that states "Each county officer or his deputy shall be entitled to reimbursement for all traveling expenses incurred in the performance of official duties".

Rhonda Hall stated that if the elected official or employee chooses not to turn the meal ticket in then that is okay.

Mike McDanel, Assistant District Attorney, stated that everyone needed to understand that if they claim an \$8.00 meal, they are getting their \$8.00 back, but they are only going to pay taxes at their tax rate.

Rhonda Hall stated that the employees needed to know this.

Denise Heaver stated what needs to be done is to inform the employees that it will be income and that it is not being discouraged for them to claim the meals.

Rhonda Hall stated that more would have to be put into budgets to cover this. (County will have to match some benefits.)

Dorinda Harvey, also mentioned the use of county vehicles for personal use, that are not exempt according to IRS regulations, and that she will need a list from officials of the employees that drive county vehicles home at night and they need to keep a log.

Mike McDanel stated that another option would be if they drive a vehicle home every day, if it is an everyday deal the employee might prefer it at a rate of 50 working weeks a year or 250 working days. Mr. McDanel stated that he thinks the IRS would accept this instead of the employee keeping a log. Also keep in mind it might be better for the employee to do it on a mileage basis at \$.36 per mile if they drive less than about eight miles. (This is round trip.)

Dorinda Harvey, stated that this will go into effect July 1, 2003, and it will be done quarterly. The other discussions that took place were on the personal use of uniforms and cell phones that the county provides. On the uniforms, Tammy Howard, Purchasing Agent, explained to the Board the cost involved in having the pants labeled with a tag. Ms. Howard stated that

the tag would have to be purchased and the pants. Ms. Howard stated that she could try to do a re-bid and see if she can get a company to agree to do this because these companies reuse these pants for other accounts. The other option Ms. Howard had was not to let the employees wear the uniforms home, make them change. More discussion took place on uniforms.

Mr. McDanel stated that what the Officials needed to do is to make a good faith effort to see that the employees are not receiving a benefit when they are provided uniforms.

Denise Heavner asked Mr. McDanel to provide the Board with written documentation to hand out to the employees and he agreed to do so.

Cell phones were discussed and Mr. McDanel stated that the Official needs to go through the phone bills with the employees and after they have been told then randomly check and if the phones are still getting abused then it needs to be put on as income.

Mr. McDanel will add cell phones to the documentation to be handed out to employees.

Dorinda Harvey stated that the only other issued would be the Elected Officials travel and that as of July 1, 2003, taxes will be withheld as if it were one check being issued.

George Skinner stated that having retirement withheld from the entire amount needs to be revisited. Mr. Skinner asked for a special Board meeting for Thursday, June 12, 2003, at 11:00 A.M. to transfer funds.

Donations for Don Jackson, former president of the Cleveland County Cattleman Association and a friend to all, who passed away was discussed.

There being no further business to come before the Board, Dorinda Harvey moved that the meeting be adjourned. George Skinner seconded the motion.

The vote was: Leroy Krohmer, yes; Denise Heavner, yes; Dorinda Harvey, yes; F.

DeWayne Beggs, yes; Bill Graves, yes; Rhonda Hall, yes; George Skinner, yes.

Motion carried.